

**Mondovi Public Library Board of Trustees**  
**December 5, 2024**

1. President Vettrus called the meeting to order at 4:33 in City Council Chambers.  
Present: Gunderson, Stelzleni, Rykal, Weber, Schultz, Absent: Weishaar
2. Approval of the Agenda/Revision to the Order – Stelzleni so moved, Schultz 2<sup>nd</sup>, MC.
3. Public Comments – none
4. Consent Agenda
  - a. Approval of November Minutes
  - b. Approval of General Library Bills
  - c. Approval of  
New Library Building Bills as of November 2023 Rykal moved to approve,  
Gunderson 2<sup>nd</sup>, Roll Call vote: Weber – yes, Rykal – yes, Stelzleni – yes, Schultz –  
yes, Gunderson – yes, MC unanimously.
5. Items Removed from Consent Agenda – none
6. Regular Agenda
  - a. Action
    - i. Reassign \$1450 of budget funds from Outlay Expenses to Materials and  
Library Supplies – Gunderson so moved, Rykal 2<sup>nd</sup>, Roll Call vote: Weber –  
yes, Rykal – yes, Stelzleni – yes, Schultz – yes, Gunderson – yes, MC  
unanimously.
    - ii. Approve 2024 Closed Dates – (see attached), Gunderson moved to accept as  
noted – close July 5, Dec. 23, one day in August for staff training, and days to  
move into new building as needed, Stelzleni 2<sup>nd</sup>, MC.
    - iii. Approve Purchase of New Printer for New Library – (see EO Johnson quote  
attached), Gunderson moved to approve purchase of printer for 4,530 to be  
paid from Building Fund, Rykal 2<sup>nd</sup>, Roll Call vote: Weber – yes, Rykal – yes,  
Stelzleni – yes, Schultz – yes, Gunderson – yes, MC unanimously.
  - b. Discussion
    - i. Director's Report – see attached
    - ii. Plan for special December Celebration – December 11 – 14 daily book  
drawings, Dec. 14 refreshments 2:00 – 6:00.
    - iii. Plan for Library Director's Annual Review in January – board members  
received packets to work on before Jan 2 meeting/review
    - iv. Finalize Proposed 2024 Budget - see attached
    - v. Building Project Update – Steve Stamm is working with the Building  
Committee to oversee change orders, etc.
    - vi. Libraries in the News – Mayo Clinic donation to Menomonie Library
    - vii. Trustee Essentials #12: Library Standards - standards available online
7. Board Member Communications
  - a. Final Comments/Questions from the Board – check received for 2021 lien  
against former tenant on present New Library Building Lot; walking quorum  
guidelines handout
8. Next Meeting Date – Tuesday, January 2, 2024, 4:30, City Council Chambers
9. Adjournment – Rykal so moved, Stelzleni 2<sup>nd</sup>, meeting adjourned at 5:45.

Heidi Weber, Secretary