

Mondovi Public Library Board of Trustees

August 4, 2020

- 1) President Vettrus called the meeting to order at 4:32 at the Marten Center. Talford and Weishaar absent, Corning in virtual attendance. Also present city intern Riley.
- 2) Agenda Approval – Gunderson moved to approve, Stoughton 2nd, MC.
- 3) Minutes Approval – Stoughton moved to approve, Gunderson 2nd, MC.
- 4) Director’s Report: see attached, Note: new employee Sarah Cook from Fairchild. Gunderson moved to approve the DR, Stoughton 2nd, MC.
- 8) Building Project Updates - a. 147 Hudson St., i. Asbestos Removal - Riley presented City plan, met July 29 deadline, \$14,000, will start August 20, (left at 4:55)
- 5) July Bills – Gunderson moved to approve, Corning 2nd, MC.
- 6) Preliminary 2021 Budget – City Administrator Brad Hansen arrived at 5:05, explained a 100,000 anticipated budget shortfall due to COVID-19 so no salary raises possible this year. Also, there has been much interest in the exterior metal of 147 Hudson St, not sure how to advertise for it. (left at 5:10)
- 7) Pandemic Responses and Re-Evaluation – State ordered mask mandate already in place
- 8) b. Beer Bottles – Library Director will take pictures and handle sale of them via media
- 9) Library Air Conditioner – Hardware responded, may have wiring and installation issues, recommended contacting Wright’s Refrigeration, Director will call
- 10) Circulation Policy (1st Reading)
- 11) Events and Fundraising – August City Festival and Oktoberfest involvement
- 12) Trustee Education Essential 5 *Hiring a Library Director* – discussed development of homebound service for residents unable to visit the library (from Sample Job Description – service and promotion)
- 13) Adjourn to Closed Session according to Wisconsin State Statutes Sec. 19.858(1) © to consider employment, promotion, compensation, or performance evaluation of any public employee over which the governmental body has jurisdiction or exercise responsibility. (Director Evaluation – 2 years). Gunderson moved to adjourn to Closed Session, Stoughton 2nd, MC. Proceeded with Director Evaluation. Stoughton then moved to re – open meeting, Gunderson 2nd, MC.
- 14) Public Comments -none
- 15) Final Questions/Comments from the Board – Used Book Sale - Tentatively planned for the last week of September during Banned Books Week. Consider new goals for upcoming year.
- 16) Adjourn Meeting – Stoughton so moved, Gunderson 2nd, MC. Meeting adjourned at 6:50.
Next meeting Sept. 1.

Heidi Weber, Secretary