



Mondovi Public Library
Complaint Form

Please fill out both pages as completely as possible, including name and contact information.
Any form that does not include this will not be reviewed.

Date: _____

Name: _____

Address: _____

Email: _____

Phone: _____

Nature of Complaint (check as many that apply)

- Existing library policy and/or procedure
- Customer Service Issue
- Content of program, exhibit, or other activity or display
- Other (as described below)
- Behavior or actions of Library Director (form to be given directly to Library Board president)

Please describe the situation leading up to your complaint, giving as much detail as possible. If relevant, describe when and where the incident occurred, the full names of library staff or others involved, how they were involved and any previous effort you and/or library staff took to resolve the complaint.

Briefly, what is your specific complaint?

What course of action would you like the Library Director or the Library Board president to take in this matter?