

Mondovi Public Library Board of Trustees

August 6, 2019

1. President Vettrus called the meeting to order at 4:40 in the City Council Chambers. All members present except Corning.
2. Agenda Approval: Talford moved to approve. Gunderson 2nd. MC.
3. Minutes Approval: Stoughton moved to approve, Gunderson 2nd. MC.
4. Director's Report: Fair review: discussed interactive component vs. stand alone portions of the display, will try to do both next year. Interactive – not enough room? Stand alone – don't need as many volunteers. Summer Reading programs went well.

Note: Trustee Training next week, we may meet at the library or watch archived; information from each session will be shared at the next meeting

Oct 12 Oktoberfest – decided not to participate this year

Director's Report – add to the Building Updates – Capital Campaign Committee will meet on August 13, 4:30 at the library. Weishaar moved to approve, Stoughton 2nd. MC.

5. Finance Secretary's 2019 Quarterly Report – not available, Gunderson will mail out before the next meeting.
6. Discuss /Approve Bills to be Paid from July: Gunderson moved to approve, Talford 2nd. MC.
7. Preliminary Look at 2020 Budget: Discussed concerns of 147 rental property – misuse of dumpster and space around the building. No action required.
8. Discuss/Approve Computer and Internet Usage Policy (3rd Reading) Talford moved to accept, Weishaar 2nd. MC.
9. Discussion on Appropriate Library Behavior Policy (1st Reading) - good feedback
10. Adjourn to Closed Session for Director Evaluation: Talford so moved, Gunderson 2nd. MC. Board members filled out the *General Employee Performance Appraisal* form and discussed/tallied their results. Talford moved to give a 2,000 salary increase for 2020 because of excellent effort and work expertise, Gunderson 2nd, MC. Gunderson moved to end closed session, Talford 2nd, MC.
11. Public Comments: none
12. Final Questions/Comments from the Board: Weber requested that all board members bring their take-aways in writing from the Trustee Training programs for more thorough compilation. Weber also suggested that members create a Christmas "Wish List" for the library.

Board members discussed the Performance Evaluation with the Director.

Discussed situation of a patron complaint regarding moving the large print books and refusing to return to use the library until they are moved back to their previous location. Discussed options for handling this as the patron is a financial supporter of the library. Gunderson agreed to meet with the patron to maintain good public relations.

Discussed 147 lease violations, lack of clean-up compliance. Talford and Vettrus will meet with City Administrator Brad Hanson immediately following the Board meeting.

Talford moved to adjourn, Weishaar 2nd. MC. Meeting adjourned at 7:10.

Heidi Weber,

Secretary