

**Mondovi Library Board Meeting
October 2, 2018, 4:30 pm
City Council Chambers**

1. **Meeting Called to order by President Mindy Hayes at 4:31 pm**
2. **Roll Call Members Present:** Mindy Hayes, Bob Stoughton, Sonja Kamla, Dawn Bloom and our newest member, Terri Vettrus (quorum established).

Katelyn Noack, library director also was in attendance along with Sheila Severson and Ed Mahlum.

3. Certification of Compliance with Open Meeting Law
4. *Motion to approve the agenda made by Bob, 2nd by Mindy. Motion approved.*
5. **Minutes:** The minutes from the September 11, 2018 monthly board meeting were read. *Motion to approve made by Bob, 2nd by Mindy. Motion carried.*
6. **Director's Report September 2018**
 - a. **Programming:** Katelyn has not had the opportunity to do much in this area with the budget and other operations taking a higher level of importance at this time.
 - b. **Housekeeping**
 - I. We welcomed our newly appointed board member, Terri Vettrus.
 - II. Weeding – the Non-Fiction collection is very dated and unattractive. Katelyn and staff have been deleting and transporting the pulled items. The city staff has been helpful also with taking items to the recycling center.
 - III. Collection Placement – Katelyn has been looking to move around some things such as changing the children's area to the "Book Store Model" and moving the YA section from the middle of the non-fiction section.
 - IV. Locking Cases – we will likely be able to purchase the locking cases for the DVD collection after November.
 - V. Webpage – Changes are being made to the website.
 - c. **Continuing Education** Katelyn attended a conference in Black River Falls – a key take away was teaching and protecting privacy online.
Terri and Dawn brought a grant writing class at UWEC to Katelyn's attention that may be beneficial.
 - d. **WRLS Updates** Katelyn will be attending the NAC meeting in La Crosse in 2 weeks.
 - e. **City Blurbs** Katelyn attended the city budget hearing and presented the library budget and will be going to the referendum meeting to show library needs (elevator, a/c, ceiling, etc.)
 - f. **Building Talks** Katelyn has spoken with 2 libraries of similar size who have recently done building projects – Viroqua and LaFarge.

g. Issues/Comments Trustee essential will start next month.

Motion to approve the Director's Report made by Bob, 2nd by Dawn. Motion Approved.

- 7. Discuss/Approve Bills to be Paid for October 2018**
Motion to approve bills to be paid for October 2018 by Dawn, 2nd by Sonja. Motion approved.
- 8. Discussion and Possible Action of 2019 Budget Proposal**
Motion to approve 2019 Budget as proposed made by Bob, 2nd by Mindy. Motion Approved.
- 9. Discuss Proposed Board of Trustee Bylaw Updates** Discussed some changes. Katelyn will make the changes and board will approve at our next monthly meeting.
- 10. Discussion and Possible Action on Upcoming Holiday Hours** –Should the library be closed on Saturday, November 24 (library will be closed on Friday the 23rd following the same practice as the city) *and* Monday, December 31 (will be closed on Monday the 24th)? The board had a mixed reaction to this. ***Motion to table this item until next meeting after more discussion with patrons and staff made by Bob, 2nd by Sonja.***
- 11. Public Comment** – Ed Mahlum is buying the building/lot across Hudson Street from the library to be donated to the city to be used for library parking. Ed is hoping to see more organized fundraising efforts by spring. Terri suggested putting up a “Future Home of the Mondovi Public Library” sign to catch people’s eye and interest.
- 12. Final Questions/Comment from the Board** – Board feels that the grant writing course at UWEC on November 13 would be very beneficial for us. ***Motion made to approve Katelyn attending said workshop made by Mindy, 2nd by Terri. Motion approved.***
- 13. Motion made to adjourn until our next meeting on Tuesday, November 6, 2018 to be held at Central Lutheran Church in lieu of City Council Chambers as it is Election Day made by Bob at 6:12 pm, 2nd by Sonja. Motion Approved.**