

Mondovi Public Library Board Meeting

Minutes

Tuesday, April 10, 2018 4:30 p.m. - City Council Chambers

Meeting called by Mindy Hayes (Chairman)

Members present: Greg Corning, Ginny Gunderson, Mindy Hayes, Bob Stoughton and Library Director Arin Wilkin

Absent – Dawn Bloom, Sonja Kamla, _____

Shortly after 4:30pm

- Meeting called by Mindy Hayes (Chairman)
- Motion to approve minutes from March 13, 2018 meeting by Mindy, seconded by Bob, passed
- Library Report given by Arin, motion to approve by Bob, seconded by Greg, passed
- Motion to approve the expenditures by Ginny, seconded by Bob, passed
- Discussion of which fund the payment to Keller, Inc. comes from moved to May meeting. It currently came from the building fund at Alliance as it needed to be paid for the firm to begin work. \$1,500 paid, \$1,500 due at completion of consultation which includes building plans and cost projections...Some members of this board expected the money to come from the current library budget. The motion by the city council expected the funds for a consultant with the cost up to \$30,000 was to come from library funds.
- Next, the policy about holiday closings when the holiday involves a day like Good Friday was discussed. A motion by Mindy, seconded by Bob directed Arin to develop a yearly policy and have it approved each November before the year concerned. Passed
- A motion to move the library board monthly meetings to the first Tuesday to avoid conflict with the set up for the regular council meeting was made by Greg, seconded by Mindy and passed. Later, the words, “effective beginning June 5” were added.
- A discussion of the recently published survey led to a discussion of who is in charge of promoting the new building project and what the role of the newly established committee with members from this board, the city council and two members of the community. This committee developed the survey and Arin refined it.
- Devin Flanigan from Keller, Inc. was then included in the discussion of plans going forward. April 24 was the date that had been chosen for the needs assessment which will look at the facility, office space, shelves and other details. This meeting needs to include people who understand libraries. Greg asked who would be involved and this needs to be determined soon.

- Next, as time was getting short, a action timeline with Devin was set up:
April 23- deadline for surveys to be turned in... Arin is recording the results as they come in with a computer program.
April 24- needs assessment meeting to give Keller, Inc. direction with the 2014 needs assessment used as a beginning point
May 8- review of needs assessment and survey results at a regular board meeting
May 22- review of plans developed by Keller, Inc. with additional input
June 5- final plan review
June 28- Public Presentation of Plan (name needed for promotion) prior to the annual weekend celebration in our community....Ginny expressed a hope that visuals would be prepared to show 1) the history of this project and 2)the donations that have been given over the years including the last major one by Ed and Shirley Mahlum showing where we are.
- The meeting agenda was not completed as the city council meeting was about to begin at 6:30pm.
- No members of the public attended to make comment.
- A motion to adjourn was made by Bob, seconded by Greg. Meeting adjourned at 6:20.

Respectfully submitted,
Ginny Gunderson, acting secretary